

**Democratic Services**

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Date: 5<sup>th</sup> March 2015

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**To: All Members of the Wellbeing Policy Development and Scrutiny Panel**

Councillor Vic Pritchard  
Councillor Katie Hall  
Councillor Sharon Ball  
Councillor Sarah Bevan  
Councillor Anthony Clarke  
Councillor Bryan Organ  
Councillor Kate Simmons  
Councillor Neil Butters  
Councillor Eleanor Jackson

Chief Executive and other appropriate officers  
Press and Public

Dear Member

**Wellbeing Policy Development and Scrutiny Panel: Friday, 13th March, 2015**

You are invited to attend a meeting of the **Wellbeing Policy Development and Scrutiny Panel**, to be held on **Friday, 13th March, 2015** at **10.00 am** in the **Council Chamber - Guildhall, Bath.**

The agenda is set out overleaf.

Yours sincerely

Jack Latkovic  
for Chief Executive

**If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.**

*This Agenda and all accompanying reports are printed on recycled paper*

## NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jack Latkovic who is available by telephoning Bath 01225 394452 or by calling at the Guildhall Bath (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Jack Latkovic as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Jack Latkovic as above.

Appendices to reports are available for inspection as follows:-

**Public Access points** – Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central, and Midsomer Norton public libraries.

**For Councillors and Officers** papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator

The Council will broadcast the images and sound live via the internet [www.bathnes.gov.uk/webcast](http://www.bathnes.gov.uk/webcast) An archived recording of the proceedings will also be available for viewing after the meeting. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

- 5. Attendance Register:** Members should sign the Register which will be circulated at the meeting.

6. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.

**7. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

## Wellbeing Policy Development and Scrutiny Panel - Friday, 13th March, 2015

at 10.00 am in the Council Chamber - Guildhall, Bath

### A G E N D A

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** *or* **an other interest**,  
(as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

6. ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING

At the time of publication no notifications had been received.

7. MINUTES (Pages 7 - 22)

8. CABINET MEMBER UPDATE (10 MINUTES)

The Cabinet Member will update the panel on any relevant issues. Panel members may ask questions

9. CLINICAL COMMISSIONING GROUP UPDATE (10 MINUTES)

The Panel will receive an update from the Clinical Commissioning Group (CCG) on current issues.

10. HEALTHWATCH UPDATE (10 MINUTES)

The Healthwatch representative will update the Panel on any relevant issues. Panel members may ask questions.

11. CARE QUALITY COMMISSION - FUNDAMENTAL STANDARDS (20 MINUTES)  
(Pages 23 - 32)

The Panel are asked to consider a presentation from the Care Quality Commission Inspection Manager for North Somerset & BANES and Swindon Wiltshire Region.

12. DEMENTIA WORK PROGRAMME UPDATE (20 MINUTES) (Pages 33 - 40)

Improving the quality of life for people with dementia is a priority for the Health and Wellbeing Board and the dementia work programme links to two of the CCG's strategic priorities for the next 5 years: 'Long Term Condition Management' and 'Safe, compassionate care for frail older people'. The purpose of this paper is to update the Wellbeing Policy Development and Scrutiny Panel on the dementia work programme.

The Panel is asked to note the work undertaken to date and support the delivery of the work programme.

13. UPDATE ON - NHS 111 SERVICE (20 MINUTES) (Pages 41 - 50)

Panel members received two briefings on the performance of the NHS 111 Service in the Bath & North East Somerset area in 2014. The last briefing reported on progress to improve performance, as well as a range of proposed developments. This briefing paper describes progress made, performance over the winter and how service performance continues to be monitored closely to ensure that it meets the needs of local people.

Panel Members are asked to note the latest performance of the NHS 111 service.

14. NON EMERGENCY PATIENT TRANSPORT SERVICE UPDATE (20 MINUTES)  
(Pages 51 - 60)

Panel members received briefings on the performance of the Non-Emergency Patient Transport Service in the Bath & North East Somerset area in March 2014, July 2014 and September 2014. The first set of reports set out the challenges being experienced during the mobilisation of the new single provider of this service within the first year of the contract. This briefing explains the progress being made with the service delivery of this contract and explains the actions being introduced within the contract to ensure this service meets the needs of the patients of BaNES.

Panel Members are asked to note the agreed actions and the latest performance of the Non-Emergency Patient Transport Service.

15. REFRESH OF SHAPING UP HEALTHY WEIGHT STRATEGY (20 MINUTES) (Pages 61 - 86)

The Panel are asked to approve the draft 'Shaping Up' strategy for further public consultation and that the draft 'Shaping Up' strategy to go to Health and Wellbeing Board for final consultation and approval.

16. CHAIRMAN'S SUMMARY

The Chairman, Councillor Vic Pritchard, will use this opportunity to summarise the work that the Panel had done, or had been engaged in, in the last 4 years.

The Committee Administrator for this meeting is Jack Latkovic who can be contacted on 01225 394452.